

Shiloh Christian School K-12 Re-entry Plan 2020-2021

Governor Burgum in collaboration with DPI and DOH announced on Tuesday, July 14, 2020 that Superintendents and School Boards in each district will develop their own guidelines for reopening schools in the Fall of 2020. We have been planning our reopening guidelines for months and are excited to move forward in a manner that avoids any shutdowns.

We will be operating as normal as possible. This means our goal is to maintain a Least Restrictive environment. Please note that our Preschool has developed their own Distance Learning Plan and Health & Safety Plan as childcare guidelines are different from K-12 guidelines.

Modified Distance Learning Plan

We are offering a wide spectrum of options for our students and families during the 2020-2021 school year. We have modified our comprehensive plan focusing on the following:

1. The creation of a uniform Google Classroom template to ensure continuity across all classes and with all teachers in K-12. This will greatly enhance the user experience for our families and reduce the burden on our teachers.
2. The implementation of a lesson capture program that will allow teachers to leverage their in-person instruction to improve their distance learning program, without putting any extra stress on the teachers. Teacher's lessons will be captured and uploaded to their Google Classrooms immediately after they are taught providing our distance learning students with access to taught lessons in a timely manner.
3. The digitalization of teacher materials to streamline the process of lesson delivery in an online environment.
4. The provision of a seamless pathway for our K-12 students to transition between distance learning to in-person learning and in-person learning to distance learning at any time during the school year.
5. The continuation of a unified MS/HS weekly assignment/assessment schedule to aid families with their planning. All lesson plans for an upcoming week for all teachers in grades 6-12 will be in one online document for easy access by parents and students, whether they are distance learning or in-person learning.

Health & Safety Plan

Our Local Public Health Unit is Bismarck-Burleigh Public Health and we have been consulting with them in the development and implementation of our HS Plan. There are a number of different ways in which we can use Common Sense to enhance the health and safety of our students, staff and parents. Depending upon the circumstances at any given time as we start the school year and proceed forward things will change and our goal is to be prepared for the changes. The Common Sense practices below are a sample of what Shiloh will be preparing to do should the circumstances dictate the need.

1. Parents are strongly encouraged to drop their children off at our designated areas so that parents do not have to enter the building. If parents do enter the building, face coverings are strongly encouraged when social distancing cannot be achieved. Please see details below on *Drop Off/Pick Up Procedures*.
2. Facility entrances will have designated entrance/exit directionality to facilitate one-way movement.

3. Hand Sanitizer Use: Hand sanitizer dispensers have been installed in all classrooms, bathrooms and many additional common areas. Additionally, portable hand sanitizer dispensers will be located where larger group activities will be taking place (i.e., Commons, gym, etc.).
4. Students will not be permitted to share school supplies and curriculum materials.
5. Student Chromebooks have been purchased to achieve a 1:1 ratio in grades K-12 so no sharing of these devices will be permitted.
6. All classrooms have been re-designed for the utilization of individual student desks where applicable. Student group work areas have been minimized. All faculty will follow uniform groupings of students across the organization in order to accommodate Contact Tracing and to minimize being tagged. Please see details below on *ND Department of Health*.
7. All drinking fountains have been disconnected except for the water bottle filling apparatus.
8. Food service has been completely redesigned. Please see details below on *Food Service Procedures*.
9. All teachers and staff will disinfect their areas at the conclusion of each school day.
10. Custodial staff will disinfect all common areas at the end of each school day.
11. Contracted services for fog disinfection of all common areas will be utilized on a weekly basis.
12. All internal doors will be propped open during business hours to minimize the constant contact with such use. Exceptions will be granted when faculty are lesson capturing.
13. Parents, students and staff are required to fulfill their responsibility to refrain from coming to the school if they are sick. Please see details below on *Health Safety Check*.
14. If a student is found to be sick at school, he/she will be temperature checked, quarantined, provided with a face covering and required to be picked up by a parent/guardian. A sick student is not permitted to return to school until the standard criteria for return has been achieved, which is the *Health Safety Check*.
15. Staff involved in Food Service will be required to wear a face covering when working.
16. Students and staff are not required to wear face coverings but are strongly encouraged to do so when social distancing cannot be achieved.
17. We will follow all NDHSAA guidelines for participation in activities.
18. We will follow maximum capacity guidelines for school gatherings.

Drop Off/Pick Up Procedures

1. No longer will you be able to park along the curb along the west side of the school building. This area will only be for drop off and pick up purposes.
2. There will now be 2 drop off/pick up locations:
 - (1) Main entrance (door 2W). This location is for all students in K-12.
 - (2) North entrance (door 1N). This location is for all students in Preschool.At each of these locations there will be staff with two-way radios to assist with students entering/exiting the facility.

Please note our school hours:

PreK; 8:15 am-2:45 pm (half days are different)

K-5; 8:25 am-3:10 pm

6-12; 8:00 am-3:24 pm

If you decide to come into the facility, please park in the parking lot and use the crosswalks.

Food Service Procedures

1. There will not be any self-service in our facility for breakfast and lunch.
2. The spacing of lunch tables have been reconfigured to maximize for social distancing.
3. Our lunch schedule has been modified where some students will be eating in their classrooms and some students will be eating in the Commons to maximize for social distancing.
4. All condiments will be packaged.
5. Microwave ovens will not be accessible.

Breakfast

- (a) We will follow our normal schedule for breakfast.
- (b) All food will be served by school staff.
- (c) All students in grade 5 and below will remain in the Commons.
- (d) All students in grade 6 and above will get breakfast (if applicable) and social distance in the high school foyer common areas (we have added more tables and chairs). On Mondays thru Thursdays these students can also go into the Sport Court (eat food prior to entering). Staff supervision will be present and these students will be released to go to their first period classes at 7:55 am. Students will clean up after themselves.

Lunch

- (a) We will follow our normal schedules for lunch.
- (b) All food will be served by school staff.
- (c) All students in grades K-5 and 9-12 will eat in the Commons at their scheduled time but will be spaced for social distancing purposes by supervising staff.
- (d) There are 6 middle school classes; 4 of these classes will follow the guidance of their 4th period teachers to obtain their packaged hot lunches and return to their classrooms to eat. 2 of these classes will go to the Commons to eat. School staff will provide guidance.
- (e) We are initiating a weekly online lunch ordering system through our Parental Portal in FACTS to help us bring efficiency to our new food service procedures. The lunch menu for the next week will be posted the Friday before and parents will have the weekend to order hot lunch thru Sunday at midnight. Parents and students will be receiving more detailed instructions on this process.

Health Safety Check

Please answer the following questions daily to ensure the safety of our students, staff and faculty.

1. Have you had any known contact with someone who has tested positive for COVID-19 in the last 14 days?
2. Have you had any new onset of symptoms you feel are consistent with viral illness?
*Fever of 100.4 or greater (if thermometer not available, felt feverish in last 24 hrs.?)
*Loss of taste or smell
OR TWO or more of the following:

- *Runny nose/congestion
- *New or worsening cough
- *Difficulty breathing or shortness of breath
- *Headache
- *Chills
- *Body/muscle aches
- *Sore Throat
- *Nausea/Vomiting
- *Diarrhea

3. Have you tested positive or been diagnosed with COVID-19 in the last 10 days?

If the answer to all 3 screening questions is “no”, the person can enter the facility. If the answer to any of the 3 screening questions is “yes”, the person should call their health care provider, if ill, or visit the ND Department of Health website for further guidance.

ND Department of Health

It is very important for our families to understand that the ND Department of Health is in charge of Contact Tracing. We have been in consultation with the ND Department of Health and our local Bismarck-Burleigh Public Health in our preparations, but we do not quarantine anyone. There are now three guidelines for Contact Tracing:

1. Have you maintained a 6’ social distance?
2. Have you maintained less than a 6’ social distance for no longer than 15 minutes?
3. Have you and those you come into contact with wearing face coverings?

If you are able to answer ‘Yes’ to any of these questions then you will not be considered a Close Contact unless you live in the same home.

If you have any questions about Contact Tracing please contact the ND Department of Health or Bismarck-Burleigh Public Health.